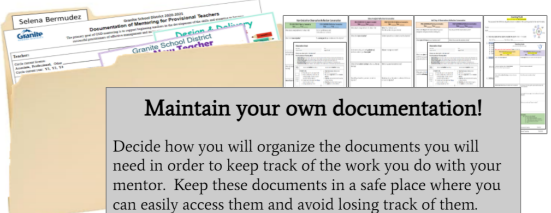


Special Education Mentor Explanation of Activities

REQUIRED for ALL teachers in their first three (3) years of teaching.

<p>GSD Orientation (1) (only attend once)</p> <ul style="list-style-type: none"> August Orientation <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> Late-Hire Orientation CANVAS Course 	<p>Building Provisional Teacher Meetings (3) Completed by Building Mentor</p> <p>The School Mentoring Team meets with the <i>entire group of provisional teachers</i> to share important information and set goals. The Mentoring Team creates the agenda after attending Mentor Academy and it is signed by everyone that attends. The Mentor will send the signed agenda to Ashley Beesley or Teacher Specialist.</p> <ul style="list-style-type: none"> Building Provisional Teacher Meeting 1 - August <i>Beginning of the Year Support and Information</i> Building Provisional Teacher Meeting 2 - December <i>Middle of the Year Support and Information</i> Building Provisional Teacher Meeting 3 - March <i>End of the Year Support and Information</i> 	<p>Walk-Through Observations (2) Completed by Building Mentor</p> <p>Each mentor will have regular, informal conversations (face to face, Zoom, phone calls, text messages) weekly.</p> <ul style="list-style-type: none"> Fall - (September/October) Mentor will initial teacher Documentation of Mentoring form Spring (January/February) Mentor will initial teacher Documentation of Mentoring form 	<p>Collaboration Logs (3)</p> <ul style="list-style-type: none"> September 24, 2021 November 19, 2021 Focus: IEP 1 - Model meeting & give feedback March 18, 2022 Focus: IEP 2 - Model meeting & give feedback <p>Mentors will submit the log at: graniteteachersupport.com</p> <p style="text-align: center;">MENTOR tab LOG 1 button LOG 2 button LOG 3 button</p>
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CHOICES for ALL teachers in their first three (3) years of teaching. **GOAL:** Complete four (4) Additional Activities from the menu.

<p style="text-align: center;">REQUIRED FOR ALL TEACHERS 0-3 of TEACHING</p> <p style="text-align: center;"><u>Documentation of Mentoring Form</u></p>  <div style="border: 1px solid gray; padding: 5px; margin-top: 10px;"> <p style="text-align: center;">Maintain your own documentation!</p> <p>Decide how you will organize the documents you will need in order to keep track of the work you do with your mentor. Keep these documents in a safe place where you can easily access them and avoid losing track of them.</p> </div>	<p style="text-align: center;">REQUIRED FOR 1ST YEAR TEACHERS</p> <p style="text-align: center;"><u>Collaboration Log</u> (Beyond 3 required)</p> <p style="text-align: center;"><i>One-on-one Conversation with Mentor</i></p> <ul style="list-style-type: none"> Focus: Feedback forms on IEPs <p>Mentor reviews two (2) new teacher IEPs and provides feedback. Mentor invites the new teacher to attend (1) IEP meeting to observe. This can be done in person or through video conferencing. If a new teacher or mentor does not have IEPs due before due dates listed above, please contact your New Teacher Coordinator to make alternate arrangements.</p> <p>Mentor and teacher have a one-on-one reflective conversation. This is a guided reflection. Mentor records the information at graniteteachersupport.com under the MENTOR tab then click ADDITIONAL LOG.</p>	<p style="text-align: center;">REQUIRED FOR 1ST YEAR TEACHERS</p> <p style="text-align: center;"><u>Non-Evaluative Observation & Reflection</u></p> <p style="text-align: center;"><i>Completed with Mentor</i></p> <ul style="list-style-type: none"> (1) Mentor models initial or 3 year re-evaluation meeting <ul style="list-style-type: none"> Due December 17, 2021 (2) Google Feedback form on initial or 3 year re-evaluation <ul style="list-style-type: none"> Due on or before April 1, 2022 <p>Mentor reviews two (2) new teacher initial or 3 year Re-Evaluation (required Goalview forms) and provides feedback. Mentor invites new teacher to attend (1) Initial OR 3 Year Re-Evaluation meeting to observe This can be done in person or through video conferencing. If new teacher or mentor does not have evaluations due before due dates listed above, please contact your New Teacher Coordinator to make alternate arrangements.</p> <p>Mentor records the information for each activity on graniteteachersupport.com under the MENTOR tab then ADDITIONAL ACTIVITIES.</p>
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CHOICES for ALL teachers in their first three (3) years of teaching continued from page 1.

<p>Appropriate for 2nd & 3rd Year Teachers</p> <p><u>Video-Analysis</u> <i>Completed with Mentor</i></p> <ul style="list-style-type: none">● Pre-Conversation● Record Lesson● Post-Conversation <p>Mentor and teacher have a one-on-one pre-conversation to discuss a focus. Teacher teaches, records & reviews the recording. One-on-one post Conversation with the mentor. Mentor records the information at graniteteachersupport.com under the MENTOR tab then ADDITIONAL ACTIVITIES.</p>	<p>Highly Recommended FOR 1ST YEAR TEACHERS</p> <p><u>Half-Day of Teacher Observations</u> <i>Completed with Mentor</i></p> <ul style="list-style-type: none">● Pre-Conversation● Observation● Post-Conversation● Due March 1, 2022 <p>Mentor and Provisional Teacher will need to get prior administrator approval for this activity, as provisional teacher will be out of their building. Mentor and teacher have a one-on-one pre-conversation to discuss a focus for observing. Mentor invites provisional teacher to observe in their classroom for a half day. One-on-one post conversation with the mentor. Mentor records the information at graniteteachersupport.com under the MENTOR tab then ADDITIONAL ACTIVITIES.</p>	<p>Appropriate for 2nd & 3rd Year Teachers</p> <p><u>Coaching Plan</u> Developing a FBA and BIP <i>Completed with Mentor</i></p> <ul style="list-style-type: none">● Pre-Conversation● Observation/Data Collection● Post-Conversation <p>Mentor and teacher have a one-on-one conversation to begin the Student Support Process and develop an action plan. This plan will be focused on collecting and analyzing student data, creating a FBA and an initial BIP. After FBA and BIP are developed and implemented, mentor will coach provisional teacher on how to hold 1st BIP review meeting. Mentor records this at graniteteachersupport.com under the MENTOR tab then ADDITIONAL ACTIVITIES.</p>
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